BEACON Support Team (BST) Lead Meeting

July 18, 2006

Agenda

- Project Accomplishments to Date
- Design Session Update & Challenges
- Project Governance
- Upcoming Project Activities

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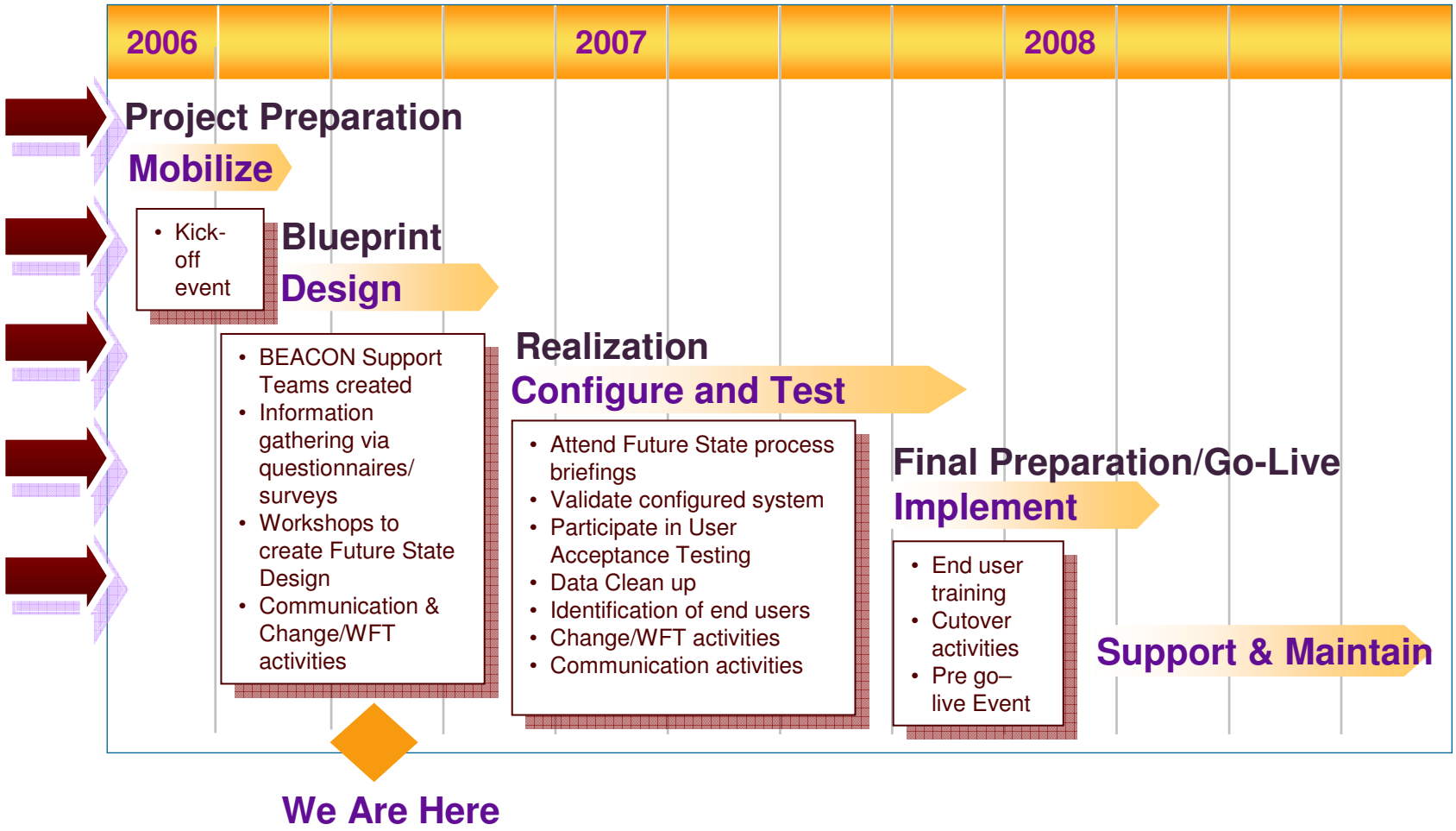
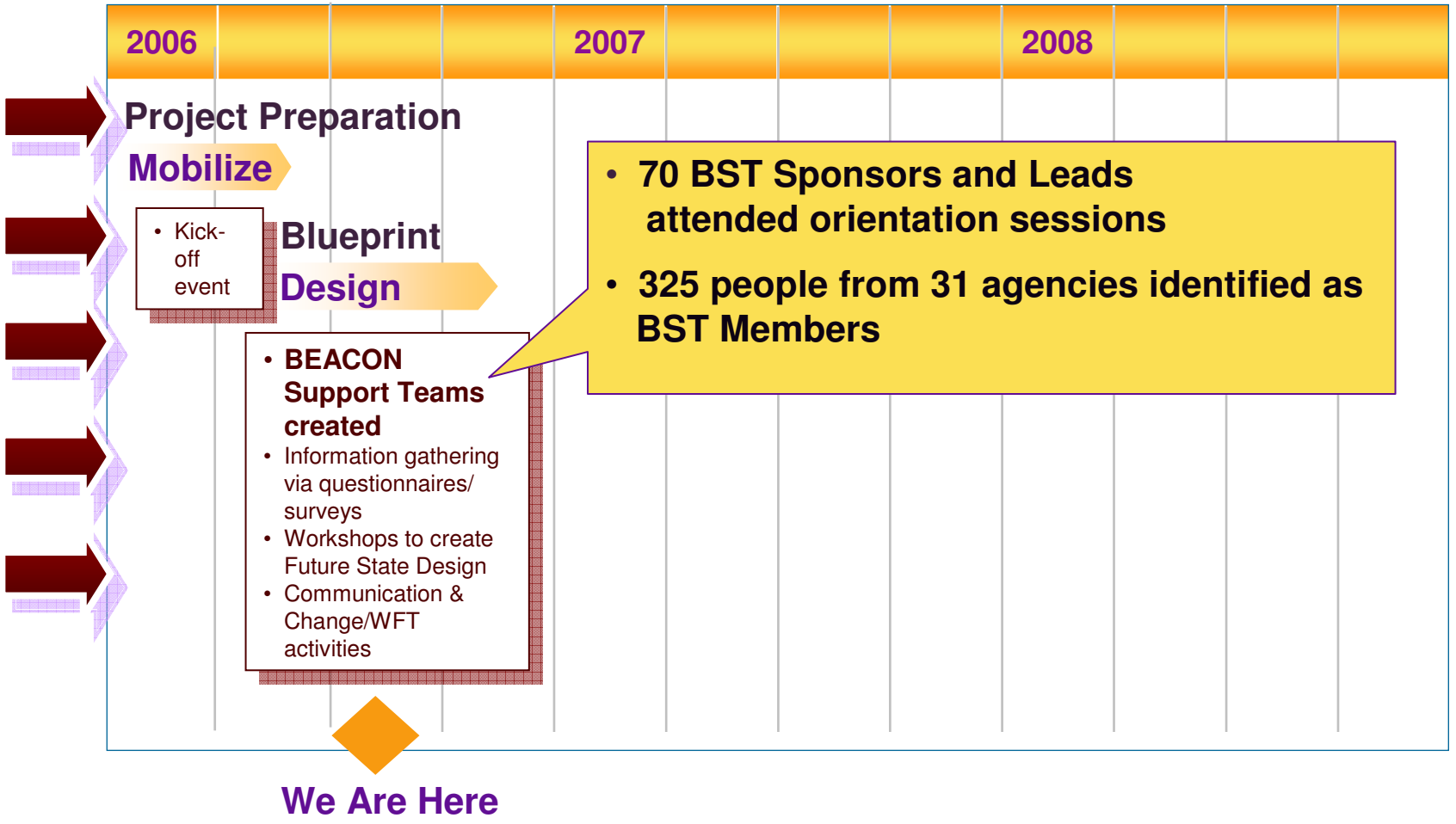
Project Accomplishments to Date

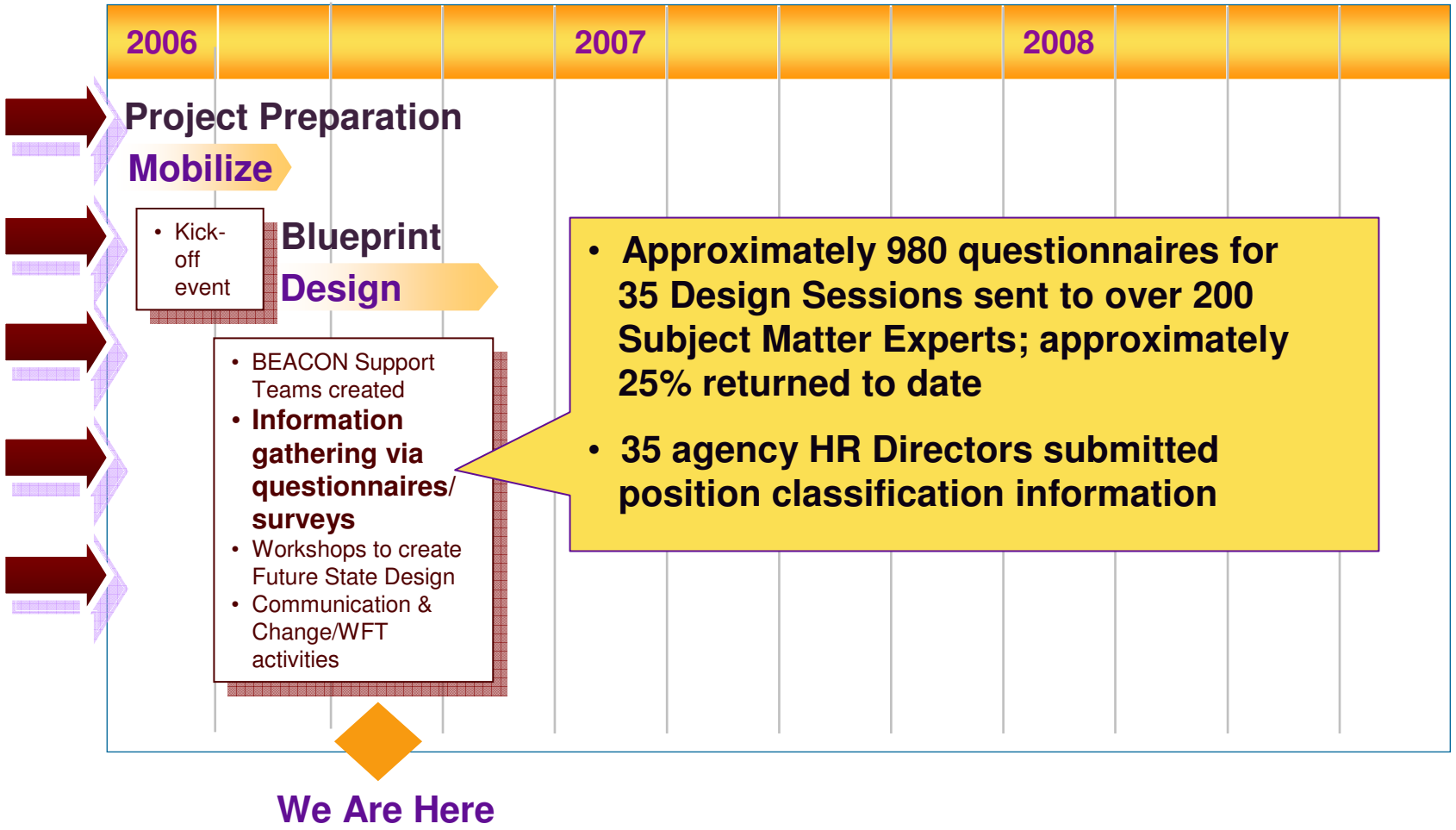
BEACON HR/Payroll Project Timeline



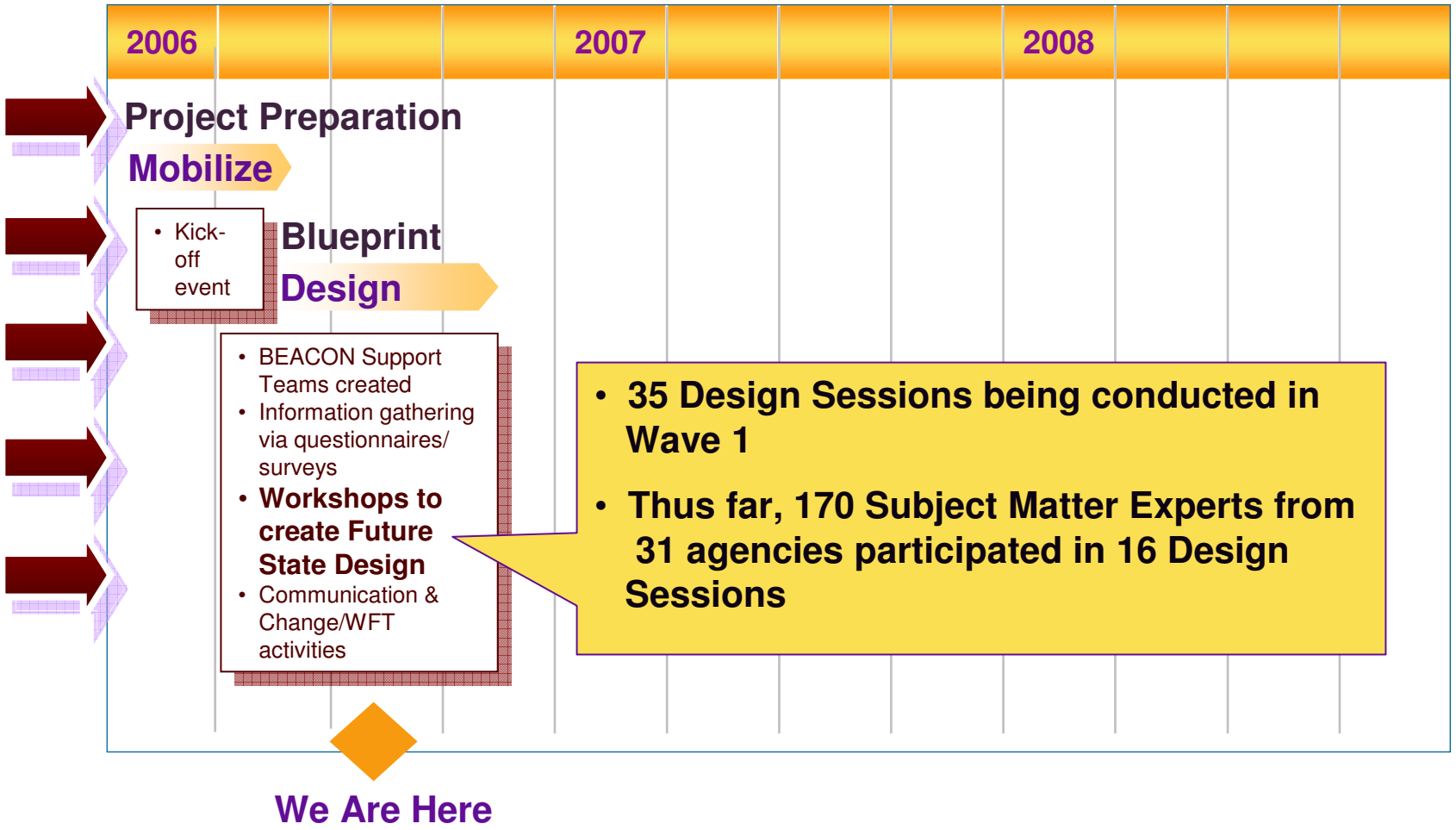
Project Accomplishments To Date



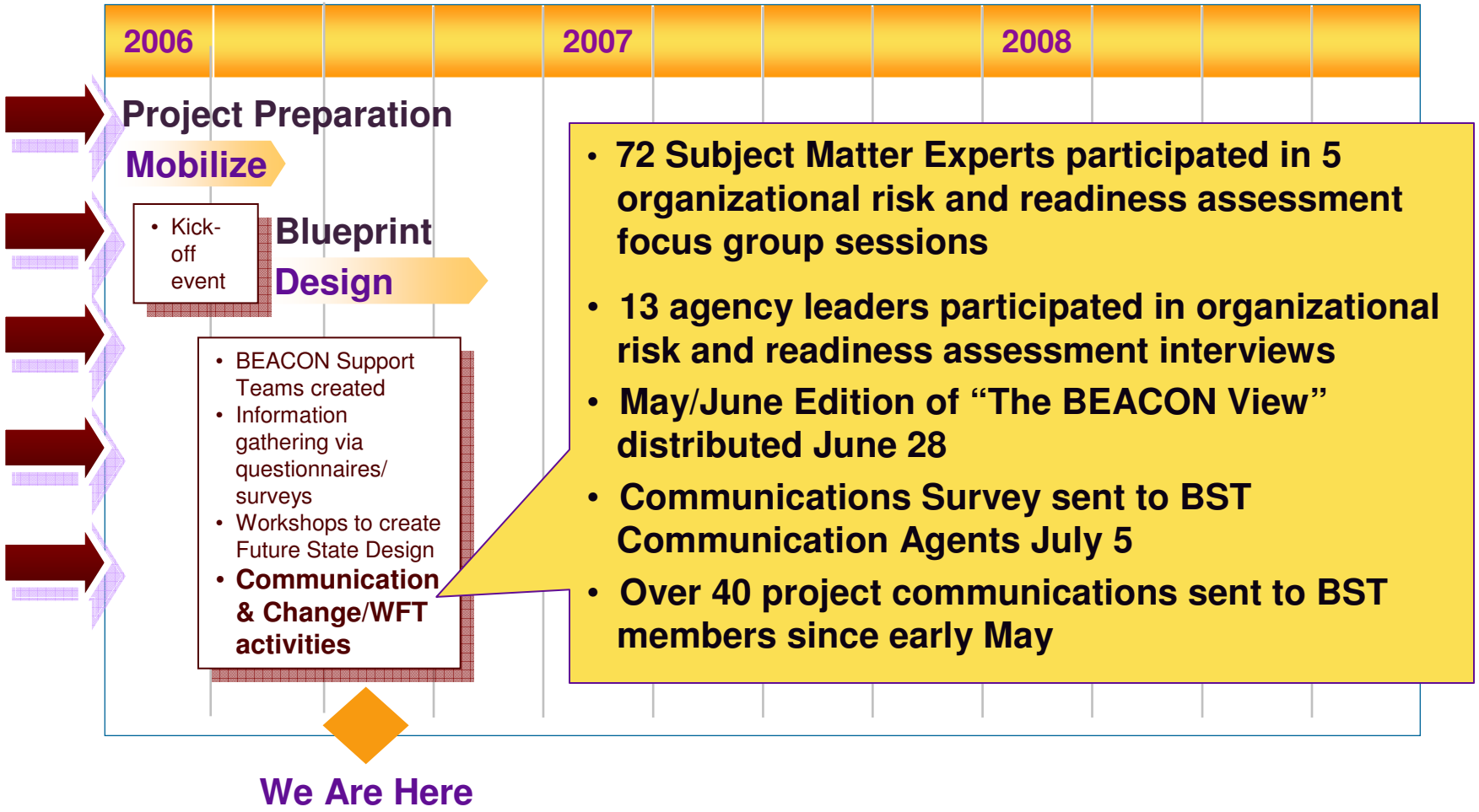
Project Accomplishments To Date



Project Accomplishments To Date



Project Accomplishments To Date



- **72 Subject Matter Experts participated in 5 organizational risk and readiness assessment focus group sessions**
- **13 agency leaders participated in organizational risk and readiness assessment interviews**
- **May/June Edition of "The BEACON View" distributed June 28**
- **Communications Survey sent to BST Communication Agents July 5**
- **Over 40 project communications sent to BST members since early May**

BEACON
HR & PAYROLL

Project Accomplishments To Date

Thank you!

Design Session Update & Challenges

Design Session Update & Challenges

- Design Session Objectives
  - Wave 1 – Gather business requirements
  - Wave 2 – Confirm business requirements and SAP functionality
- Execution Challenges
  - Communications protocol
    - Design session schedule adjustments
  - Scope definition (JAD sessions vs. project scope)
- Feedback

Project Governance

Project Governance

BEACON Support Teams

Program Steering Committee

BEACON HR/Payroll Project Team

Change Mgmt. Oversight Committee (CMOC)

Standardization Committee

Upcoming Project Activities

Upcoming Project Activities

What do we need from you?

- Validate agency position classification information requested by BEACON HR/Payroll Project Team
- Communicate Subject Matter Expert substitutes for Design Sessions to BEACON HR/Payroll Project Team as needed
- Encourage Subject Matter Experts to continue answering and submitting Design Session questionnaires
- Continue supporting attendance at Wave 1 Design Sessions
- Profile communication mechanisms for use in agencies

Upcoming Project Activities

What can you expect from us?

- Validate agency position classification information
- Continue developing organizational risk assessment and approach for implementing change strategies to mitigate project risks
- Distribute Wave 2 Design Session invitations/communications
- Continue developing communications strategy and plan
- Update website on weekly basis
- Draft July/August edition of “The BEACON View” newsletter
- Finish drafting agency-specific scorecard information
- Distribute BEACON HR/Payroll Project Team contact information

Upcoming BST Lead Meetings

Date	Time
Tuesday, August 22	10 am – 11 am
Tuesday, September 19	10 am – 11 am
Tuesday, October 17	10 am – 11 am
Tuesday, November 14	10 am – 11 am
Tuesday, December 12	10 am – 11 am

BEACON HR/Payroll Project Resources

If you have any questions pertaining to the BST, please contact:

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